

Exceptional Item Request Form - FY 2024-2025

Request # AF-2 (A-D)

Date: 7/8/2024

Requestor: Mayor Gavin Massingill

Allocating Additional Funds To:	
Fund Name & No.	All Funds
Department Name & No.	Various
Line Item No. & Description or NEW Line Item Description	5007 - Stipends/Certifications

Item Description:

Mileage Stipends for All Employees (Non-Contract).

At \$0.15/mile the total annual cost to the city would be: \$33,840
 At \$0.25/mile the total cost to the city would be: \$56,400
 At \$0.33/mile the total cost to the city would be: \$74,448
 At \$0.67/mile (federal rate) the total cost to the city would be: \$151,152

Description of Benefit from Purchase (Improved Service, Lower Cost, etc.)

The average employee has a 48 mile daily round trip commute to work. An employee mileage stipend would compensate employees based on the distance they travel and would provide an incentive for continued employment in Rollingwood.

Number of Items or Units: _____

Cost Per Item or Unit: _____

Additional Cost (Including ongoing maintenance): _____

Total Cost: Varies

When Balance Offset Is Needed

Offset Savings From Fund/Dept./Line Item No.: _____
 Offset Savings From Fund/Dept./Line Item No.: _____
 Offset Savings From Fund/Dept./Line Item No.: _____
 Offset Savings From Fund/Dept./Line Item No.: _____
 Offset Savings From Fund/Dept./Line Item No.: _____

saved amount: _____
 saved amount: _____
 saved amount: _____
 saved amount: _____
 saved amount: _____
 Total Amount Saved: \$ _____ -

Please attach any quotes or backup to support this Exceptional Item Request.

Employee Mileage Stipend Worksheet

# of Miles	Round Trip	x 20 trips per month (12 for Part Time)	Monthly \$0.15/mile	Annual \$0.15/mile	Monthly \$0.25/mile	Annual \$0.25/mile	Monthly \$0.33/mile	Annual \$0.33/mile	Monthly \$0.67/mile (Federal Rate)	Annual \$0.67/mile (Federal Rate)
24	48	960	\$ 144	\$ 1,728	\$ 240	\$ 2,880	\$ 317	\$ 3,802	\$ 643	\$ 7,718
17	34	680	\$ 102	\$ 1,224	\$ 170	\$ 2,040	\$ 224	\$ 2,693	\$ 456	\$ 5,467
10	20	400	\$ 60	\$ 720	\$ 100	\$ 1,200	\$ 132	\$ 1,584	\$ 268	\$ 3,216
49	98	1960	\$ 294	\$ 3,528	\$ 490	\$ 5,880	\$ 647	\$ 7,762	\$ 1,313	\$ 15,758
10	20	240	\$ 36	\$ 432	\$ 60	\$ 720	\$ 79	\$ 950	\$ 161	\$ 1,930
26	52	1040	\$ 156	\$ 1,872	\$ 260	\$ 3,120	\$ 343	\$ 4,118	\$ 697	\$ 8,362
34	68	1360	\$ 204	\$ 2,448	\$ 340	\$ 4,080	\$ 449	\$ 5,386	\$ 911	\$ 10,934
28	56	1120	\$ 168	\$ 2,016	\$ 280	\$ 3,360	\$ 370	\$ 4,435	\$ 750	\$ 9,005
25	50	1000	\$ 150	\$ 1,800	\$ 250	\$ 3,000	\$ 330	\$ 3,960	\$ 670	\$ 8,040
19	38	760	\$ 114	\$ 1,368	\$ 190	\$ 2,280	\$ 251	\$ 3,010	\$ 509	\$ 6,110
12	24	480	\$ 72	\$ 864	\$ 120	\$ 1,440	\$ 158	\$ 1,901	\$ 322	\$ 3,859
21	42	840	\$ 126	\$ 1,512	\$ 210	\$ 2,520	\$ 277	\$ 3,326	\$ 563	\$ 6,754
33	66	1320	\$ 198	\$ 2,376	\$ 330	\$ 3,960	\$ 436	\$ 5,227	\$ 884	\$ 10,613
19	38	760	\$ 114	\$ 1,368	\$ 190	\$ 2,280	\$ 251	\$ 3,010	\$ 509	\$ 6,110
24	48	960	\$ 144	\$ 1,728	\$ 240	\$ 2,880	\$ 317	\$ 3,802	\$ 643	\$ 7,718
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27	54	1080	\$ 162	\$ 1,944	\$ 270	\$ 3,240	\$ 356	\$ 4,277	\$ 724	\$ 8,683
21	42	840	\$ 126	\$ 1,512	\$ 210	\$ 2,520	\$ 277	\$ 3,326	\$ 563	\$ 6,754
24	48	960	\$ 144	\$ 1,728	\$ 240	\$ 2,880	\$ 317	\$ 3,802	\$ 643	\$ 7,718
27	54	1080	\$ 162	\$ 1,944	\$ 270	\$ 3,240	\$ 356	\$ 4,277	\$ 724	\$ 8,683
474	948	18800	\$ 2,820	\$ 33,840	\$ 4,700	\$ 56,400	\$ 6,204	\$ 74,448	\$ 12,596	\$ 151,152

	Monthly \$0.15/mile	Annual \$0.15/mile	Monthly \$0.25/mile	Annual \$0.25/mile	Monthly \$0.33/mile	Annual \$0.33/mile	Monthly \$0.67/mile (Federal Rate)	Annual \$0.67/mile (Federal Rate)
Average stipend per employee at different rates:	\$ 141	\$ 1,692	\$ 235	\$ 2,820	\$ 310	\$ 3,722	\$ 630	\$ 7,558

Average Round Trip Per Day Per Employee:	48 Miles
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