

Date: June 2024

WORKING DRAFT

Fund Name and Number: 200 - Water

Dept Name and Number: 60 - Non Dept

Line Item	Description From Budget	2021-2022 Budget	2022-2023 Budget	2023-2024 Budget	2024-2025 Proposed Budget	Percent Increase (Decrease)	Comments
5000	Salary	\$ 241,666	\$ 214,195	\$ 212,456	\$ 222,200	5%	
5006	Overtime/Planned Overtime	\$ -	\$ -	\$ 810	\$ 6,600	715%	Previously budgeted only for planned overtime
5007	Stipends			\$ 15,521	\$ 17,000	10%	
5010	Training	\$ 2,500	\$ 3,000	\$ 3,500	\$ 3,500	0%	
5020	Health Insurance	\$ 21,648	\$ 29,900	\$ 25,000	\$ 21,000	-16%	Actual
5030	Workers Comp Insurance	\$ 2,300	\$ 4,640	\$ 4,600	\$ 4,200	-9%	Actual
5035	Social Security/Medicare Tax	\$ 18,487	\$ 16,386	\$ 17,502	\$ 18,804	7%	7.65% of salary related line items
5040	Unemployment Comp. Ins.	\$ 664	\$ 300	\$ 250	\$ 310	24%	Actual
5050	TX Mun. Retire. System Exp.	\$ 29,000	\$ 25,703	\$ 29,742	\$ 32,569	10%	13.25% of salary related line items
	Total Personnel Expenses	\$ 316,265	\$ 294,124	\$ 309,382	\$ 326,182	5%	
5103	Printing & Reproduction	\$ 250	\$ 250	\$ 250	\$ 250	0%	
5110	Postage	\$ 100	\$ 100	\$ 400	\$ 350	-13%	Additional postage for Waterline CIP awareness.
5125	Travel	\$ 1,000	\$ 2,000	\$ 2,000	\$ 1,900	-5%	
5140	Telephone	\$ 500	\$ 700	\$ 500	\$ 1,700	240%	Updated breakdown of phones
5145	Uniforms & Accessories	\$ 2,000	\$ 2,000	\$ 1,000	\$ 1,000	0%	
5158	Office Supplies	\$ 300	\$ 300	\$ 500	\$ 250	-50%	
5166	Maintenance & Repairs	\$ 25,000	\$ 40,000	\$ 40,000	\$ 30,000	-25%	Year end replenishment of materials and supplies to be kept in inventory; based on actuals
5167	Administrative Fees	\$ 35,000	\$ 35,000	\$ 65,000	\$ 65,000	0%	5% of Water Sales Revenues
5168	Transfer to Utility Billing	\$ 62,988	\$ 63,785	\$ 61,000	\$ 64,000	5%	Will match 1/2 of total expenses in Utility Billing Dept. (100-25)
5171	Equipment Purchase	\$ 500	\$ 30,500	\$ 3,900	\$ -	-100%	23-24 bought GPS Receiver (Split between streets, water, wastewater) One-time purchase
5172	Safety Equipment			\$ 375	\$ 375	0%	
5181	Equipment Rentals	\$ 500	\$ 1,500	\$ 1,500	\$ 1,500	0%	
5190	Materials	\$ 1,500	\$ 1,500	\$ 2,000	\$ 2,000	0%	Low inventory/ fill, gravel Increase in materials
5192	Electronic Meter Project	\$ -	\$ -	\$ 325,500	\$ -	-100%	New Line Item: Will amend 23-24 budget for payments to Ameresco; one time payment; split 50/50 Water/WW
5193	Meter Replacement	\$ 34,500	\$ 34,500	\$ 50,000	\$ 2,500	-95%	Potential Meter upgrades/replacements (pass through expenditure)
5194	Fire Hydrant Maint. & Replacement	\$ 33,000	\$ 20,000	\$ 12,000	\$ 11,400	-5%	Replace approximately 2 hydrants per year in conjunction with hydrant testing
5195	Vehicle Operations	\$ 4,000	\$ 4,000	\$ 4,000	\$ 3,800	-5%	
5196	Vehicle Maintenance & Repairs	\$ 500	\$ 1,000	\$ 1,500	\$ 1,750	17%	Inflation
	Total Supplies & Operations Expenses	\$ 201,638	\$ 237,135	\$ 571,425	\$ 187,775	-67%	
5233	Crossroads Contract	\$ 81,000	\$ 81,000	\$ 81,000	\$ 81,000	0%	Contract
5234	Crossroads Emergency/M&O Repairs	\$ 20,000	\$ 60,000	\$ 80,000	\$ 80,000	0%	
5255	Vehicle Insurance	\$ 1,100	\$ 1,000	\$ 1,100	\$ 1,100	0%	Actual
5270	Engineering Services	\$ 30,000	\$ 25,000	\$ 25,000	\$ 10,000	-60%	
5271	Rate Consulting Services	\$ 4,000	\$ 4,000	\$ 4,000	\$ 5,000	25%	Planning water rate study in 24-25 after electronic meters installed
5276	Paying Agent Fees	\$ 200	\$ 200	\$ 800	\$ 800	0%	
5280	Water Purchased	\$ 550,000	\$ 550,000	\$ 800,000	\$ 800,000	0%	Based on Audited Actuals. Increase is offset by audited actual revenue of approx. \$1.5M.
5296	TCEQ	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	0%	Annual fees/permits
5326	Qtrly GIS Map Update			\$ 10,000	\$ 10,000	0%	50/50 Water/Wastewater
	Total Contractual Services	\$ 689,300	\$ 724,200	\$ 1,004,900	\$ 990,900	-1%	
5300	Computer Software & Support	\$ 750	\$ 750	\$ 750	\$ 3,300	340%	New Breakdown of IT and Internet Service

5350	Tools			\$ 3,750	\$ 3,560	-5%	
Total Miscellaneous/Other Expenses		\$ 750	\$ 750	\$ 4,500	\$ 6,860	52%	
5414	Computers	\$ -	\$ -	\$ 500	\$ 500	0%	
5494	Veh. Financing Note - Debt Serv	\$ 3,138	\$ 3,138	\$ 3,138	\$ 3,138	0%	Fleet Vehicle Split between departments (Water/Waste Water/Streets)
5495	Vehicles	\$ -	\$ 7,200				
5496	Meter Financing Note - Debt Serv	\$ -	\$ -	\$ -	\$ 51,440		New Line Item, Quarterly Payments on Electronic Meters (Pay to North Dallas Bank & Trust)
Total Capital Outlays		\$ 3,138	\$ 10,338	\$ 3,638	\$ 55,078	1414%	
TOTAL EXPENDITURES		\$ 1,211,091	\$ 1,266,547	\$ 1,893,845	\$ 1,566,795	-17%	
		2021-2022	2022-2023	2023-2024	2024-2025		

Exceptional Line Item Requests for Current Budget Cycle by Priority Level

Line Item	Requested Amount	Comments
5494 - Veh. Financing Note - Debt Service	\$ 6,640	New Public Works Vehicle - Total ~\$72,000 (40% water, 40% WW, 10% Parks, 10% Streets)
5007 - Stipends	TBD	Mileage Stipends
Total Exceptional Items Requested:	\$6,640	

Total Budget Allocation Requested: \$ 1,566,795
Total Exceptional Items Requested: \$ 6,640

Grand Total Budget Request for Department: \$ 1,573,435

\$ (320,409)
-17%